



## **NECRET Privacy Policy**

NECRET respects your right to privacy and complies with its obligations under the General Data Protection Regulation (GDPR). In this policy, we describe how we collect personal information about you, how we use it and how you can interact with us about it. We have strived to keep this policy as simple as possible.

By visiting the [www.necret.ie](http://www.necret.ie) website, you are accepting the terms of this privacy policy. This website contains external links to other websites. NECRET is not held responsible for the privacy policies of these other websites.

Data Protection Officer: Our Designated Privacy Individual oversees how we collect, use, share and protect your information to ensure your rights are fulfilled.

### **How do we collect information about you?**

We collect information from you through the following processes: when you visit our website, place an order or make a donation, subscribe to our email newsletter, through fundraising or through other offline means. As appropriate, you may be asked to provide personal details such as name, email address, postal address, phone number or payment information.

Our websites use 'cookie' technology. A cookie is a little piece of text that our server places on your device when you visit any of our websites or apps. They help us make the sites work better for you.

If you prefer, you can choose to have your computer warn you each time a cookie is being sent, or you can choose to turn off all cookies via your browser settings. Like most websites, if you turn your cookies off, some of our services may not function properly.

### **How do we protect your information?**

We implement a variety of security measures to maintain & safeguard your personal information.

We keep our computers, files and buildings secure. When you contact us to ask about your information, we may ask you to identify yourself. This is to help protect your information.

We use a secure server so that all supplied sensitive/credit information is transmitted via Secure Socket Layer (SSL) technology and then encrypted.

We take, and will continue to take, all reasonable steps (which includes relevant technical and organisational measures) to guarantee the safety of the data you provide to us and we will only use the data for the intended purpose. However, the nature of the internet is such that we cannot guarantee or warrant the security of any information you transmit to us via the Internet will be 100% secure.

### **How long we keep your information?**

We endeavour to retain your personal information only for the time period necessary for the purposes of the charity and as required by applicable laws and regulations.

**Registered Charity No: 19169**



## **How we use your information**

Any of the information we collect from you is for legitimate purposes and may be used in one of the following ways:

To respond to or fulfil any requests, complaints or queries you make to us if you contact us directly, we will use the information you give to us to handle your enquiry or request. This may include responding to your query or feedback. We may also keep a record of conversations we have with you, the feedback you provide and any marketing materials we send out to you. This can help us to handle queries more efficiently.

To process any donations you make, process applicable tax relief forms (such as CHY4 forms) and maintain a record of your past or potential future financial contributions.

This includes keeping a record of any pledges, gift agreements or any other indications that you are planning to donate to NECRET. We keep a record of any donations we receive for audit purposes, and as we are legally required to do so. We may need to use your information to prevent fraud.

To provide you with information and support for any events, fundraising and campaigning activities or volunteering opportunities you have sign up for.

If you have completed a registration or enquire form about an event or activity, or to sign up to one of our campaigns, we will consider this as a request to send you details about the event, activity or campaign.

To improve our website and provide a personalised experience for you. We continually try to improve our website based on the anonymous information and feedback we receive from you. We want your visit to our website to be a useful one, making sure you are able to find the information that you are looking for and that may be relevant to you.

To keep you informed about what we're doing in the fight against cancer. If you have signed up for NECRET email newsletter, you will receive this email once every couple of months. At any time, you can unsubscribe from receiving future emails by emailing [data@necret.ie](mailto:data@necret.ie) or clicking the unsubscribe link, which is generally located at the bottom of the email, as appropriate.

To communicate NECRET messages to you through other media channels. We may use your information for re-marketing and advertising purposes across other online channels like Facebook, Google, Twitter, etc., where your information will be kept safe and secure and not shared with any further third parties by us. At any time, you can request your information not be shared with these channels by sending a request to [data@necret.ie](mailto:data@necret.ie)

## **Do we disclose any information to outside parties?**

We do not sell, trade, or otherwise transfer to outside parties your personally identifiable information.

Your information will only be shared with selected third-party service providers, contracted by NECRET, to assist with our campaigns. Your information will not be shared with any other organisation, other than with your permission, or where required by law.

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We may also release your personal data where compliance with legal requirements is a necessity. We also reserve the right to enforce our site policies in order to protect our rights and the rights of other individuals in a manner that is safe and compliant with the law.

Non-personally identifiable visitor information may be provided to other parties for marketing, advertising, or other uses. For example, we may disclose the total number of visits to our website.

We may use your information, such as personal photographs etc. to acknowledge events that you have organised, attended or have been affiliated with. We may also use this information for promotional purposes going forward. This covers information shared using social media platforms and we will ensure the same level of protection is utilised in these instances.

In addition, we may disclose your information to public authorities with jurisdiction over the territories in which we operate to provide personal information of our users in compliance with the law or in the performance of legal procedure.

In any case of sharing your personal information with third parties, we endeavour to disclose it to such third parties only to the extent permitted by law and we require data recipients to process and protect your personal information in compliance with applicable laws and regulations. No information will be shared without your consent.

## **Your rights**

Under the General Data Protection Regulations (GDPR), you have the following rights:

- Information Right – the right to receive the information contained in this policy and our data collection forms about the way we process your personal data.
- Personal Data Access Right – the right to know that we are processing your personal data and, in most circumstances, to have a copy of the personal data of yours that we hold. You can also ask other details such as what purpose we process your data for and how long we hold it.
- Personal Data Correction Right – You have the right to request that we correct inaccurate data or complete partial data that we hold on you.
- Personal Data Erasure Right – Known as the 'right to be forgotten'. In certain circumstances, you may request that we erase your personal data held by us.
- Personal Data Restriction Right – You have the right to restrict the way we process your personal data in certain circumstances. For example, if you contest the accuracy of the data; if our processing is unlawful; to pursue legal claims; where we are relying on legitimate interests to process data.
- Data Processing Objection Right – You have the right to object to us processing your data for (i) direct marketing purposes (ii) scientific or historical research or statistical purposes and (iii)



purposes of profiling related to direct marketing or based on our legitimate interests and/or on the performance of a task in the public interest.

- Data Portability Right – you have the right to receive a copy of certain personal data or to have it transferred to another organization in some circumstances.

If we receive a request from you to exercise any of the above rights, we may ask you to verify your identity before acting on the request. This is to ensure that your data is protected and kept secure.

### **Right to Withdraw Consent at any time**

Where we use your personal information based on your prior consent (such as information about your health, or where you have given us permission to send you marketing communications by email, mobile messaging and by direct message on social media), you can withdraw your consent at any time by contacting us.

### **Your consent**

By using our website, you consent to our website's privacy policy.

### **Changes to our privacy policy**

We reserve the right to make changes to our web privacy policy at any time without prior consultation; these changes will be posted on this page together with privacy policy revision date.

### **Contacting us**

If you have any questions regarding this privacy policy, you may contact us using the information below.

The Data Protection Officer,  
NECRET,  
Beamore Business Centre,  
Beamore Road,  
Drogheda, Co. Louth  
Tel: 086 777 3294  
Email: [data@necret.ie](mailto:data@necret.ie)